



NOTICE OF AVAILABLE UNIT

To advise Section 8 Voucher holders of your vacant unit, please complete this form and mail it to the City of Carlsbad, Housing and Redevelopment Department at 2965 Roosevelt St. Carlsbad, CA 92008. You may also fax the form to (760) 720-2037. We will keep this information for **90 days** or until further notice. Please contact our office once your unit is rented.

Unit Address: _____ Unit#: _____

City, State, Zip: _____

Number of bedrooms: _____ Number of bathrooms: _____

Type of unit: ☐ Apartment ☐ Condo ☐ Duplex/Triplex ☐ Townhouse ☐ Mobile Home ☐ House

Proposed rent: _____ Proposed Security Deposit: _____

The following unit will be available for rent on _____ to Section 8 Voucher holders.

Utilities paid by Tenant: Gas & Electricity ☐ Yes ☐ No Water, Sewer ☐ Yes ☐ No Trash ☐ Yes ☐ No

Appliances included by Owner: Refrigerator ☐ Yes ☐ No Stove ☐ Yes ☐ No

Any amenities: _____

Telephone contact name: _____ ☐ Owner ☐ Property Manager

Daytime telephone: _____

FEDERAL REGULATIONS REQUIRE THAT HOUSING STAFF DETERMINE THAT THE RENT IS REASONABLE IN COMPARISON TO RENT FOR OTHER COMPARABLE UNASSISTED UNITS.

THE PURPOSE OF THE RENT REASONABLENESS TEST IS TO ENSURE THAT A FAIR RENT IS PAID FOR UNITS SELECTED FOR PARTICIPATION IN THE RENTAL ASSISTANCE PROGRAM AND THE PRORAM DOES NOT HAVE THE EFFECT OF INFLATING RENTS IN THE COMMUNITY. TO MAKE THIS DETERMINATION, THE HOUSING AUTHORITY WILL CONSIDER:

- The location, quality, size, unit type, and age of the contract unit.
- Any amenities, housing services, maintenance and utilities to be provided by the owner in accordance with the lease.